

# EASTERN WASHINGTON PARTNERSHIP

## WORKFORCE DEVELOPMENT COUNCIL

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### **Quality Assurance Committee Meeting Minutes February 19, 2020, 3:30 PM**

The Quality Assurance Committee met via phone on Wednesday, February 19, 2020 at 3:30 PM. In attendance were committee members Tessa Wicks and Jerry Anhorn, Jr. along with staff members Rod Van Alyne and Tracy Ferrell.

A revised report was presented. Rod went over the new layout. He commented that the revision was still in process, and throughout the day he and Tracy had spoken of improvements/changes that needed to be made. It is a work in progress. The upper portion of the report focused on the enrollment numbers. This portion of the report will probably remain the same, except for the last column. The last column provides information on actual numbers of Current Participants. Rod feels that this portion does not provide necessary or even helpful information as there are so many variables affecting the numbers. The committee members agreed.

The numbers that were reported in the enrollment portion all looked fine. Rural Resources is slightly ahead of schedule but should be good at year end. BMAC is a little behind, but Rod has visited with Kathy and they discussed ways to work on increasing enrollment, including visiting with Jerry regarding training opportunities.

Rod noted that that the enrollment numbers in the Youth Program (BMAC) are skewed due to pre-enrollment for a program that did not occur. It was pointed out that while the percentage number is very high, the actual numbers are extremely reasonable.

Rod then began discussion on the exit portion of the report. The cumulative exit numbers are, for the most part, good. There are some low numbers, but they are not low enough to cause concern, currently. They will be monitored.

The portion of the report that provides the employment and credential numbers for the Youth Program will be revised to include those youth that are going on to secondary education. These exit numbers are currently low due to:

- 1) directions were just recently provided on how to enter the credentials into ETO, so there may be some under-posting. and
- 2) credentials are typically earned at the end of the quarter/semester. The numbers should creep up with graduations approaching.

This exit portion of the report will be reviewed and redone to reflect more accurate numbers and how the numbers compare with the Performance Targets. Tracy will work on some of these issues in order to provide a revised report at the WDC meeting on February 27.

Rod noted that while some of the numbers appear to be a little shaky in our Youth Program, this is an issue occurring across the state. Rod has visited with both program directors and they are working on possible ways to increase the numbers. The numbers will need to rise, as they could impact the training providers. Rod added that as he is working on the statistics for the local plan, it is apparent that work needs to be done to help the youth or we will lose them in our region.

Rod asked for comments on the new report as opposed to the previous bar report. It was commented that the new report is simple and easier to read. It is easy to find and analyze the numbers. There does not appear to be a need for the bar graphs, but if the Board asks for them, it can easily be added to the revised report.