

EASTERN WASHINGTON PARTNERSHIP

WORKFORCE DEVELOPMENT COUNCIL

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WDC Policy #: 206
Effective Date: 7/1/2000
Revision Date: 7/1/2015

SUBJECT Support Services

PURPOSE

This policy outlines the policy for providing supportive services for Workforce Innovation and Opportunity Act (WIOA) participants.

POLICY

All WIOA-enrolled adults, dislocated workers, and out-of-school and in-school youth are eligible for support services as defined in WIOA Section 3(59). In order to meet the needs of WIOA participants, service providers are authorized to provide supportive services on an “as needed” basis to cover expenses necessary to enable an individual to participate in WIOA activities. Such services must not be otherwise available from other programs. Each service provider should have accurate information on supportive services available from other programs/partners and a referral system for timely access to these resources.

Supportive services for registered participants may include assistance with transportation, child care, dependent care, housing, and assistance with uniforms and other appropriate work attire and work-related tools, including such items as eye glasses and protective eye wear. Supportive services may be provided after registration during the course of career and/or training services. Supportive services may be provided for up to twelve months upon completion of WIOA services (with the exception of financial assistance). Supportive services for youth as defined in WIOA Section 129 (c)(2)(G) can additionally include assistance with educational testing, reasonable accommodations for youth with disabilities, and referrals to health care. Supportive services will be provided only when other community resources are not available to meet the need, and the service is necessary to continue with planned WIOA services or to attain or retain a job.

PROCEDURES

WIOA Title I service providers must have internal controls to ensure that all participants are treated equitably in regard to their ability to access support services. All requests for such services must be documented, justified and approved through the system which the service

provider has in place to purchase goods and services. An administrative officer of the service provider will review and be responsible for approving any support service request.

NEEDS-RELATED PAYMENTS

Needs related payments may be provided under certain conditions as described in WDC Policy #262.

REFERENCES

WIOA Section 3(59)

WIOA Section 134(d)(2) – Adults and Dislocated Workers

20 CFR 680.330, 680.900, 680.910, and 680.920 – Adults and Dislocated Workers

WIOA Section 129(c)(2)(G) – Youth

20 CFR 681.570 - Youth